

## Condo Shutdown Checklist for Summer Departure

### Interior Preparation:

- **Clean Thoroughly:** [Ensure all rooms are clean and dry to prevent mildew and pests<sup>1</sup>.](#)
- **Appliance Care:** Clean and unplug appliances, leaving doors ajar to prevent mold<sup>1</sup>.
- **Pantry and Refrigerator:** Remove perishables and donate or discard unused food items<sup>1</sup>.
- **Climate Control:** Set the thermostat around 85 degrees to avoid mold and humidity damage<sup>2</sup>.
- **Plumbing:** Turn off the main water supply and drain pipes to prevent leaks<sup>3</sup>.
- **Electrical Safety:** Unplug electronics to protect against power surges and save energy<sup>1</sup>.
- **Laundry:** Wash and store all linens and clothing in protective bags<sup>1</sup>.
- **Furniture Protection:** Cover furniture to protect from dust and sunlight exposure<sup>1</sup>.

### Exterior Preparation:

- **Landscaping:** Remove all plants from balconies and porches.
- **Security Measures:** Check locks on doors and windows; consider a timed lighting system<sup>1</sup>.
- **Mail and Services:** Forward mail and pause services like cable and internet<sup>3</sup>.
- **Pest Prevention:** Set up pest control measures to deter insects and rodents<sup>1</sup>.

### Final Checks:

- **Emergency Contact:** Leave a key and contact information with a trusted neighbor or property manager<sup>1</sup>.
- **Insurance and Documents:** Ensure all insurance policies and important documents are up-to-date<sup>1</sup>.
- **Visual Inspection:** Do a final walkthrough to check that all tasks are completed<sup>1</sup>.

## Hurricane Preparedness Checklist for Florida Condo Owners

### Before Hurricane Season:

- **Review Insurance:** [Confirm that your insurance policies are up-to-date and understand the coverage, especially for hurricanes<sup>1</sup>.](#)
- **Secure Important Documents:** Keep documents like insurance policies, property deeds, and personal identification in a safe, waterproof location<sup>1</sup>.
- **Install Protection:** Set up storm shutters or impact-resistant windows to protect against flying debris<sup>1</sup>.
- **Power Down:** Turn off and unplug all electronics and appliances to reduce the risk of damage from power surges<sup>1</sup>.
- **Main Switches:** Consider turning off the main gas and electricity switches to prevent potential leaks or fires<sup>1</sup>.

### After the Storm:

- **Property Inspection:** Upon return, inspect your property for damage before re-entering<sup>1</sup>.
- **Document Damage:** Take photos and videos of any damage for insurance claims<sup>1</sup>.
- **Check for Hazards:** Be aware of hazards like downed power lines or structural damage<sup>1</sup>.